



# CICELY BROOKS

## SMOKE ASSISTANT / ASSISTANT EDITOR

### EXPERIENCE

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#### **Assistant Smoke Artist**

##### **2008-Present Elephant Post**

Assisting Smoke Artists with commercials, music videos, television programs, promos, short/feature length films and documentaries by preparing, organizing and assembling footage prior to sessions. Working on sessions independently by adjusting audio, color correcting, HD to SD conversions, compositing, dust busting, conforming, applying masks and final output to tape or digital file. Providing client services to all clients, supplying them with all deliverables and archives of sessions and being available for tech support for any technical issues or questions involving website or digital files. Maintaining equipment and operating machine room decks and routers for tape input/output, producing jobs for Elephant Post and audio post-production facilities associated with the session. Managing Elephant Post's stock needs for workflow and client services by purchasing, re-stocking and producing receipts (quotes) for accounting department.

##### **"Primetime"/"20/20" (TV) ABC**

2007-2008 Assistant Editor (Avid Unity)

##### **Crepe Covered Sidewalks (D) Renee Wilson & Hamilton Fish**

2007 Assistant Editor (Final Cut Pro)

##### **"Dateline" (TV) NBC**

2003-2004 Assistant Editor (Avid Unity)

##### **The Hulk (FF) Universal**

2002 Editorial Production Assistant

##### **No Oxygen (SH) Gambuti Productions**

2002 Production Assistant

##### **Hung Up (SH) Bruce Allan Productions**

2002 Assistant Editor (Avid Media Composer)

#### **Assistant Editor**

##### **2006 Earth2mars**

Assisting editors with commercials, videos and promos by preparing, organizing and assembling footage, film to tape, etc. for project completion. Maintaining equipment, operating machine room and client reception.

#### **Graphics / Creative Consultant**

##### **1999-2006 Bear Stearns**

Designing and producing graphics, logos, and presentations for investment banking professionals.

## SKILLS

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- Smoke '07-'10/After Effects/AVID Media Composer/Xpress Pro/Unity/Final Cut Pro/DVD Studio Pro
- Conversational French

## EDUCATION

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2004 FVA: Certification in Editor Training Program

1998-2001 Hunter: Film

1999 Golden Key National Honor Society Induction

1994-1997 Delgado: A.A. in Performing Arts / Theater

1994-1997 Deans List

1997 Outstanding Achievement Award-Directorial Debut in "Hot L Baltimore"

1992-1993 Loyola: International Business, 1992 Academic Scholarship